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Nanking

January 19, 1937

Dr. Y. G. Chen, President
University of Nanking
Nanking, China

Dear Dr. Chen:

Enclosed is a copy of the letter I have written to Miss Moffet of the Presbyterian Mission which is self-explanatory. I am sorry that this decision has to be made at this time, but there seemed no alternative. I have been talking with Dr. Carside in regard to the possibility of helping in the work of the Associated Boards here next year, but no definite decision has been reached, as yet. He will doubtless be writing you in regard to the situation.

I am leaving for Cleveland, Ohio about the first of February. We will get out a letter of appeal on February 1st; I will do my best to secure the balance of U. S. dollars thirty-five hundred needed for the freshmen dormitory. I am also trying to follow up leads in regard to gifts for the Ferguson Museum.

I hope you were not too tired when you reached China. Please write when you have time and tell us about your trip and all the news of Nanking.

I showed the Nanking movies at the Presbyterian Foreign Board yesterday, and will show them tomorrow in Pottstown, Pennsylvania, and here in New York next week at the International House. I showed them at the Foreign Missions Conference January 6th at a meeting attended by representatives of all the mission boards and there was keen interest in these pictures of Nanking and of the University.

With best wishes to you and to Mrs. Chen, and to our friends in Nanking, I am,

Sincerely yours,

W. Reginald Wheeler.

WRW/S

Enc.

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January 25, 1937

Nanking

Dr. Y. G. Chen
The University of Nanking
Nanking, China

Dear Y.G.:

This is just a note to tell you that last week a gift of \$600 was received from Mrs. D. Newton Barney of Hartford, Connecticut, designated for the University. This is one of the fruits of your long trip from Pennsylvania to Hartford and I am glad that we can pick it now. The gift was not allocated but I will try to see that it is assigned to the Freshman Dormitory. If that is done it will bring our total up to \$3,125.

I am leaving next week for Cleveland and will try to see Mr. Swasey and other friends there and will attempt to get additional gifts toward the total of \$6,000 that we are trying to secure. Let me know if there are any changes in the plans for this dormitory.

I have had several chances to speak recently with the motion pictures of the University and of Nanking. I did this at the Presbyterian Board on January 18th and at the Foreign Missions Conference held on January 6th at Asbury Park, New Jersey. Practically all the Foreign Missions Boards in the United States and in Canada were represented at that conference. I showed the pictures in the evening after Dr. Speer had spoken and they were well received. I have also shown them at the first Presbyterian Church and will show them at the International House this week.

I have written Dr. Fenn in regard to the securing of an additional English teacher next year in accordance with the action taken by the Presbyterian Board on January 18th authorizing the filling of the vacancy caused by our resignation which takes effect September 1st, 1937. I expect to talk to Dr. Garside and Mr. Hedrick to see if they wish me to keep on working for the Associated Boards after the Presbyterian Board support stops.

The biography of Dr. Williams is scheduled to come out this week. I will send you a copy. I hope it will be of service to the University. Djang Fang is making the Chinese translation of it in abbreviated form. Perhaps you might wish to speak to him about that.

There may be some parts of the book, especially those dealing with the Nanking incident, which may not be agreeable reading to some of the

Dr. Chen

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January 25, 1937

people in Nanking. Dr. Ma read through the first chapter, however, and said he thought it was a fair statement and I hope there will be no repercussions from it. In the next to the last chapter Mrs. Williams has told of the courage and sacrifice of the students and the Chinese friends of Dr. Williams and in the last chapter I have included many statements from Chinese and American friends of Dr. Williams which, I hope, will more than compensate for any pain inflicted by the narrative in the first chapter.

We are sending out an appeal letter on behalf of the University in which Dr. Speer has referred to you and your associates as follows:-

"All who met Dr. Chen were delighted with him - with his good sense, his courtesy, his ability and his devotion. We are proud to have part in work with him and his associates in the University of Nanking. They have made it one of the most Christian and most truly Chinese missionary institutions in China."

I am With best wishes to you and all the members of the staff,

Sincerely yours,

W. Reginald Wheeler

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January 26, 1937

President Y. G. Chen
University of Nanking
Nanking, China

Dear Dr. Chen:

I enclose herewith a copy of a letter we have recently received from Miss Olive E. ~~Epbel~~, who is desirous of spending a year or more in library work in some one of our China Colleges. Dr. K. A. Wee of Yenching University recommends her quite highly. We have not yet made any extensive study of her qualifications, but will go into the matter carefully if it seems to be likely that there would be an appointment for her.

Possibly there may be some opening for such a person as Miss ~~Epbel~~ in connection with your Library. She might fill in for a year or so when some member of your regular staff is on furlough. There may also be a possibility of some more permanent position being open to her. The financial arrangements would have to be a matter for further negotiations. If she were to spend only one year in China, perhaps it would only be necessary to provide her with a regular salary while she was on the campus of the institution, leaving travel expenses to be borne by herself.

Sincerely yours,

B A GARSIDE

BAG:MP
Encl.

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BOARD OF FOREIGN MISSIONS
of the Presbyterian Church in the U. S. A.
156 Fifth Avenue
N. Y., N.Y.

January 11, 1937

Mr. B. A. Garside
150 Fifth Avenue
New York, N. Y.

Dear Mr. Garside:

On december 21 the Presbyterian Board took the following minute concerning the status of Dr. J. Lossing Buck of the University of Nanking:-

*On March 16, 1936, the Board extended to November 30, 1936 the leave of absence of Dr. J. Lossing Buck of the University of Nanking, Kiangan Mission, in order that he might continue to render certain service to the U. S. Treasury Department, its hope being that, at that time, Dr. Buck's normal relationship with the University of Nanking, the Kiangan Mission, China Council and Board could be resumed. At the request of the Kiangan Mission, in which China Council concurs, the Board now takes the following action concerning Dr. Buck:

- (1) That Dr. Buck retain his status as a regular missionary of the Presbyterian Board on Presbyterian quota of the University of Nanking;
- (2) That, pending the time of his release from the U.S. Treasury service, Dr. Buck's salary continue to be paid by the Board's China Treasurer to the University of Nanking after which Dr. Buck is to receive from the Presbyterian Board the salary and allowances, including pension provision, of a single missionary in the second grade maintaining his own household.
- (3) That the Kiangan Mission make special arrangements with the University of Nanking whereby Dr. Buck's services may be loaned to special projects under agreements mutually acceptable to the University, the Mission, and the China Council, such projects to be in general harmony with the purpose of the University and with Dr. Buck's status as a missionary of the Presbyterian Board. Any expenditures by Dr. Buck necessitated by his special services to the University are to be adjusted between Dr. Buck and the University.
- (4) That this arrangement be continued until Dr. Buck's furlough at which time it is to be brought up for reconsiderations CC36222*

This information has been sent by us to the Kiangan Mission on the field, but we thought that you would like to have it here as a matter of record.

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Sincerely yours,

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February 1, 1937

President Y. G. Chen
University of Nanking
Nanking, China

INDEXED

Dear Dr. Chen:

By this time you will have relieved the Administration Committee of the work they carried on in your absence, so I will acknowledge direct to you the letters I received from Dr. C. W. Chang on December 11 and December 18.

Letter of December 11. This comments on the minutes of the meeting of the Board of Directors, held on November 20. The usual supply of these minutes has now reached our office, and has been distributed to the members of the Board of Founders. On February 9 we will have a meeting of the Executive and Promotional Committees, and will make the consideration of these minutes one of the early items on the agenda. I will write you again after the meeting, and in the meantime need not make any special comments.

Letter of December 18. In this letter Dr. Chang discusses the question of special appointees who might be secured for one or two years' work at the University of Nanking, either outstanding American educators who could spend a sabbatical leave in China, or else particularly well qualified younger men going out for the first time. We are grateful for the carefully prepared information which Dr. Chang gives us. We will lay this information before our Associated Boards Committee on Staff and Curriculum, and will also be on the look-out for men who might fit into any of the possible openings Dr. Chang suggests. If we get a line on any candidate who looks at all attractive, we will, of course, correspond with you fully before any definite steps are taken. Just now I am exploring the possibility of securing Dr. William D. Gould, Dean of Iowa Wesleyan College, and Professor of History and Political Science, for a year in China during his sabbatical leave which comes in 1937-38. If anything at all hopeful develops, I will send you fuller details.

We all recognize that the problem of financing such an appointment is a most difficult one. Each case has to be dealt with very much on its own merits.

In this same letter Dr. Chang mentions again the desirability of filling the vacancy in the Department of Foreign Languages, caused by Mr.

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President Chen

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February 1, 1957

Wheeler's return to America. I have been taking this matter up in an active way with the Presbyterian Board. The Board seems favorably inclined to the appointment of Mr. Hanna, whom Dr. Penn has recommended. Mr. Hanna is, however, somewhat doubtful as to whether he will be able to go to China this fall. We will try to see that the matter is actively pursued, and will keep you informed as to developments.

Very sincerely yours,

BAG:VC

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Nanking

February 4, 1937

President Y. G. Chen
Miss Elsie M. Priest
University of Nanking
Nanking, China

Dear Friends:

There is not much to write about regarding the minutes of the Committee on Finance, Property & Investment held January 27th.

Sickness intervened and required that we submit the minutes to the committee before circulation, and this was done.

It might be of interest to you to know that in addition to the report on the Famine Funds investment situation that an additional block of property held in the Famine Funds account in Washington has been sold in a land development program, and around \$12,000 will be available shortly. As far as we can see, however, this will not be required for current expenses as that income which will be received between now and the first of the year should be ample to take care of the current budget. The first drafts applicable to this appropriation came in yesterday and undoubtedly others will be following at no distant date.

The report on mortgages covered briefly two properties which are in difficulty. The first one of \$9,000 on 8157 Tyndall Avenue is now under foreclosure proceedings and very shortly we should have the property in the name of our holding company, the Nanking Realty Corporation. We consider that this has been very badly managed by the Bond & Mortgage Corporation, and that some time ago this action should have been started as no effort was being made on the part of the owner to meet his obligation. Up to the point of where he became disgusted with the extra load he was carrying, there seemed to be some prospect of his coming through; when the second mortgagee began to press for payments, it was too much for him to bear. By our action the second mortgage is now wiped out and nothing will be recovered unless the property is bid in for more than the first mortgage, at which time we would receive our cash, the owner taking the responsibility. There does not seem to be any prospect of there being any other bidder for the property. However, one cannot tell until the actual sale of the property is consummated.

The International Hospital property is still being used by the W.P.A., but they have not made any arrangements for paying the taxes. Consequently, we have forced them into the position where they must pay rent, which they have agreed to do, provided a fire escape is attached - which will cost \$450. As a consequence, the rental of \$1,800 will just about cover the taxes for the year and the cost of the fire escape. After a number of efforts to get others interested, it seemed best for us to continue the arrangement with the W.P.A. for another year.

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President Y. G. Chen
Miss Elsie M. Priest

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February 4, 1957

The last four items in the minutes are recommendations to the Board of Founders, who will hold a meeting within a very short time and give further consideration to these recommendations. These embrace the gain on exchange for 1955-56, back dividends on Aluminum Preferred held by the Board of Founders, and the balance of accrued dividends to be paid.

Action was also taken regarding the income received by the Harvard-Yenching Institute from the Aluminum Company of America. As soon as the Board has taken action, we will write you still further giving you the final disposition of these recommendations.

Very truly yours,

CAE:RC
Enc.

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UNIVERSITY OF NANKING
Nanking, China

February 24, 1937

Mr. B. A. Garside
Associated Boards for China Colleges
150 Fifth Avenue
New York City

Dear Mr. Garside:

We are enclosing a copy of the proposed budget for the year 1937-38. This is a preliminary copy in order to be sure that the information is in your hands before April 1st. The only boat is the Empress of Japan sailing the 26th of this month, but we feel sure there will be no doubt about having the material reach you in ample time for your use.

In preparing this budget we have accepted the requests as presented by the various units, and have made no attempt to change any item. The administrators went over the material yesterday and were agreed that it was best to send it to you in this form. You will note we need Cn\$26,612.84 to balance the entire budget. The annual meeting of the Board of Directors is fixed for the third Friday in March - the 19th this year - and before that date, the administration will make an effort to bring the expenditures within the available income. It has been our policy to balance our budget and this year we shall make every effort to do so.

From the educational standpoint if we maintain standards in our work, we cannot cut a single item. The deans have figured their needs on a minimum basis and we should not ask them to cut a single person from their staff. However, we must keep within our income and in order to emphasize the desire of the institution to follow instructions both from the Board of Directors and the Board of Founders, we shall make the effort to cut enough from present askings to present to the Board on March 19th a balanced budget. In addition to this budget, there are some salaries that must be increased. Last year we increased two groups fixed more or less arbitrarily, and wish to increase the balance of the staff in a modest way this year. This has not been figured as yet but will mean that we must consider cutting around thirty thousand dollars from the present askings.

At the present time we do not have sufficient funds to carry our fundamental work, but are really depending too much on projects which are not stable. This is unwholesome, but for the present we have no choice. We are looking forward to the increased funds that may result from the united campaign to bring the work to a better standard, without calling on the special projects to help finance our regular work.

I wish to call to your attention the appeal which we made to the Harvard-Yenching Institute for additional funds. We are not asking for funds to develop new projects but would welcome additional money to strengthen the work that is being done at this time. If there is any occasion to present to the Harvard-Yenching Institute further requests, will you please do so for us.

There is one item in the anticipated income that needs a word of explanation. You will see we have listed the United Christian Missionary Society

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vacancy at the usual rate of US\$1,300.00 for the year 1937-38. We have received personal letters from Mr. Goodsell that advise that he has secured a satisfactory position and is no longer being supported in any way by the mission board. Therefore, it seems in order to request the board to send to us a new person for this vacancy, or in lieu of such a person, the amount required for the same. At the present time this mission board has only two representatives on the staff - Dr. M. S. Bates and Dr. L. S. C. Smythe. Will you please present this request to the Board and ask them to make available this money for next year?

Under the Famine Prevention Work budget you will see that we are requesting Cn\$176,751.00 or approximately US\$53,560.00 from the trust funds. This is slightly less than was requested for 1936-37 and continues the work on the same basis.

In case there are special gifts or the income is more than was anticipated when Mr. Evans wrote on November 16th, will you let me know immediately. It will help us greatly if we have a few additional dollars to carry out some things that need to be done on the campus. For instance, it is becoming increasingly important to extend city water to all the buildings, but we do not have the necessary funds and keep postponing the need. Our engineer has estimated it will cost Chinese \$2,750.00 to put in the necessary pipes and hydrants. We need a fund for these non-recurring items. Another item that is important is a new gatehouse for the south campus. The library building will be completed by the autumn and will be part of the new quadrangle. We are anxious to have a second gatehouse to control that section of the campus and enough money to develop the campus attractively. It has very excellent possibilities and we are sure will be a great addition to the whole campus if we can find the money to do planting, turfing, etc.

We have received information that the Aluminum Company has declared extra dividends, and wonder if this applies to the funds in the Harvard-Yenching Institute. Is it possible for us to count on additional income from these funds for next year? We are using the old figure of US\$12,631.57.

As soon as the Board of Directors reviews and approves the budget for 1937-1938, copies will be forwarded as usual. In general the budget that is enclosed represents the needs of the institution for 1937-1938, but as stated above, we shall make every effort to reduce the estimated shortage before the meeting of the Board of Directors on the 19th of March.

With personal regards,

Sincerely yours,

/s/ Y. G. CHEN

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UNIVERSITY OF NANKING
BUDGET 1937-38

(Based on 3.30 to 1)

RECEIPTS

	Income on	Estimated by the Field		Estimated in New York	
	the Field	LC\$	US\$	LC\$	US\$
Student Fees	226,602.00				
<u>Mission Board Grants</u>		3,481.50	1,055.00	3,481.50	1,055.00
Presbyterian Board		9,636.00	2,920.00	9,636.00	2,920.00
United Christian Miss. Soc.		4,950.00	1,500.00	4,950.00	1,500.00
Baptist Board (A & F)		2,640.00	800.00	2,640.00	800.00
<u>Income from Endowment</u>					
Swasey Fund		6,600.00	2,000.00	6,600.00	2,000.00
General		44,367.00	13,444.55	48,279.00	14,630.00
Methodist (A & F)		9,900.00	3,000.00	9,900.00	3,000.00
<u>Mission Board Personnel</u>		52,600.00		52,600.00	
<u>Special through New York</u>					
Harvard-Yenching Inst.		41,600.00	12,631.27	46,894.72	14,210.52
Hoover Gift		1,650.00	500.00	1,650.00	500.00
U.C.M.S. Vacancy		4,290.00	1,300.00	4,290.00	1,300.00
<u>Income on the Field</u>					
Staff Rents	15,300.00				
Government Grants	50,000.00				
From Science Projects	31,300.00				
Administration charges	17,500.00				
Rockefeller Fd. Project	106,225.00				
Miscellaneous	34,766.66				
<u>College of Agriculture</u>					
Experiment Stations	64,888.00				
Famine Prevention Work	38,390.00	176,751.00	53,561.00	176,751.00	53,561.00
<u>University Hospital Fees</u>	254,000.00				
<u>Mission Boards</u>					
Personnel		19,200.00		19,200.00	
Gifts (Linen)	2,176.00	1,000.00		1,000.00	
Cash Grants: Methodist		1,122.00	340.00	1,122.00	340.00
Presbyterian		1,914.00	580.00	1,914.00	580.00
U.C.M.S.		1,288.00	375.00	1,288.00	375.00
	841,147.66	382,989.50	94,006.82	392,196.22	96,771.50
	382,989.50			841,147.66	
	1,224,137.16			1,228,045.16	
To be Raised	26,612.84			27,406.12	
	1,250,750.00			1,250,750.00	

UNIVERSITY OF NANKING
BUDGET 1937-38

	<u>EXPENDITURES</u>			
	<u>1936-37</u>	<u>Totals</u>	<u>1937-38</u>	<u>Totals</u>
I. <u>Administration</u>				
Office of the President	9,452.00		11,288.00	
" " " Treasurer	7,404.00		8,400.00	
" " " Registrar	8,250.00		9,160.00	
Board of Founders Administration	9,000.00		10,000.00	
Office of Business Department	2,496.00		2,276.00	
General	<u>6,268.00</u>	42,870.00	<u>5,724.00</u>	46,848.00
II. <u>Operation & Maintenance</u>				
Salaries of Staff	2,316.00		2,640.00	
College Compound	12,090.00		14,066.00	
Middle School Compound	11,125.00		11,927.35	
Faculty Residences	3,000.00		5,340.00	
" Dormitories	3,550.00		4,530.00	
Library Building	<u> </u>	32,081.00	<u>4,450.00</u>	42,953.35
III. <u>College of Arts</u>				
Office of the Dean	4,000.00		4,530.00	
Salaries of Instruction	69,338.00		94,112.00	
Supplies and Expenses	2,450.00		3,100.00	
Miscellaneous	<u>2,740.00</u>		<u>3,500.00</u>	
	78,528.00		105,242.00	
Less Adjustments	<u>10,800.00</u>	67,728.00	<u>10,800.00</u>	94,442.00
IV. <u>Inst. of Chinese Cultural Studies</u>	<u>17,810.66</u>	17,810.66	<u>19,406.00</u>	19,406.00
V. <u>College of Science</u>				
Office of the Dean	4,590.00		4,620.00	
Salaries of Instruction	66,844.00		78,942.00	
Supplies and Expenses	10,748.00		43,658.00	
Science Special	<u>10,658.00</u>		<u>8,264.00</u>	
	92,840.00		135,484.00	
Less Adjustments	<u>10,800.00</u>	82,040.00	<u>10,800.00</u>	124,684.00
VI. <u>College of Agriculture</u>				
Office of the Dean	4,592.00		5,432.00	
Salaries of Instruction	26,760.00		33,240.00	
Supplies and Expenses	5,130.00		5,330.00	
Departmental Equipment			12,000.00	
Research and Extension	<u>1,500.00</u>		<u>1,700.00</u>	
	37,982.00		57,702.00	
Plus Adjustments	<u>21,600.00</u>	59,582.00	<u>21,600.00</u>	79,302.00
VII. <u>Middle School</u>				
Administration	15,888.00		15,084.00	
Salaries	55,956.00		63,348.00	
Supplies and Expenses	8,550.00		7,600.00	
Contingent	<u>3,160.00</u>	83,554.00	<u>1,854.65</u>	87,886.65

<u>EXPENDITURES</u>				
	<u>1936-37</u>	<u>Totals</u>	<u>1937-38</u>	<u>Totals</u>
VII. <u>Library</u>	<u>21,208.00</u>	21,208.00	<u>28,194.00</u>	28,194.00
IX. <u>Agricultural Economics Projects</u>				
Administration			32,753.00	
Agricultural Prices			24,100.00	
Farm Business Organizations			23,152.00	
Farmers' Diet			8,740.00	
Rural Cooperation			11,480.00	
" Organization			6,000.00	
" Cooperative Project	<u>3,000.00</u>	3,000.00	<u>3,000.00</u>	109,225.00
X. <u>College of Science</u>				
Manufacture of Movie Project			<u>18,350.00</u>	18,350.00
XI. <u>Non-Instructional Items</u>	<u>4,800.00</u>	4,800.00	<u>5,800.00</u>	5,800.00
XII. <u>Special Student Activities</u>	<u>11,260.00</u>	11,260.00	<u>12,560.00</u>	12,560.00
XIII. <u>Dormitories for College Men</u>	<u>12,060.00</u>	12,060.00	<u>15,700.00</u>	15,700.00
XIV. <u>Dormitory for College Women</u>	<u>2,020.00</u>	2,020.00	<u>1,940.00</u>	1,940.00
XV. <u>Construction Department</u>	<u>2,580.00</u>	2,580.00	<u>2,730.00</u>	2,730.00
XVI. <u>Agricultural Experiment Stations</u>				
Gardens	19,898.00		33,860.00	
Farms	14,854.00		14,976.00	
Sericulture	<u>16,352.00</u>	51,104.00	<u>16,052.00</u>	64,888.00
XVII. <u>Famine Prevention Work</u>				
Administration & Publicity	4,906.00		5,794.00	
Education	23,650.00		28,776.00	
Extension	14,739.00		18,116.00	
Research	2,640.00		2,880.00	
Cooperative Extension	19,251.00		21,585.00	
Economics	15,697.00		17,102.00	
Farm Crops and Seed Farms	61,857.00		58,298.00	
Forestry	11,746.00		11,992.00	
Plant Pathology	13,822.00		13,416.00	
Crop Improvement Sta. Yenching	20,618.00		21,592.00	
Miscellaneous	<u>23,560.00</u>	212,486.00	<u>15,590.00</u>	215,141.00
XVIII. <u>Hospital</u>				
Administration	16,500.00		25,000.00	
Operation & Maintenance	39,000.00		48,000.00	
Housekeeping	44,000.00		38,500.00	
Evangelistic & Social Service	3,500.00		3,700.00	
Professional Expenses	21,000.00		22,000.00	
Technical Services	26,500.00		43,000.00	
Laboratory	9,500.00		11,000.00	
Nursing Service	30,000.00		35,700.00	
Medical Service	37,800.00		42,339.00	
Contingent	<u>1,200.00</u>	233,000.00	<u>1,461.00</u>	280,700.00
ROC		<u>939,183.00</u>	<u>1,250,750.00</u>	

UNIVERSITY OF NANKING
NANKING, CHINA

Budget attached
1937-38
see Budget
Folder

February 24, 1937.

INDEXED

Mr. B. A. Garside,
Mr. C. A. Evans,
Associated Boards for China Colleges,
New York.

NANKING

Dear Mr. Garside and Mr. Evans:

Miss Priest has told me of the personal letter that Mr. Evans sent under date of November 16th in which he advises that due to the extraordinary dividend from the Aluminum Company that there may be some additional funds which are not definite enough to be listed as regular income for next year. I remember that Mr. Evans told me about this extra dividend before I left New York.

You will know from our financial reports that we are carrying a heavy deficit in current funds. At the close of June 1936 this amounted to Ch\$ 46,750 13. During the year 1935-1936 we were able to reduce our deficit from Ch\$80,762 32 to this figure of Ch\$46,750 13, but this remains a difficult problem. We wish to make an official request to have any available additional income forwarded to the field to clear this deficit. If it is figured at current exchange today the amount required in United States currency will be approximately US\$14,200 00. Every effort will be made to reduce this deficit with funds on the field but it will be a long slow process. If there are additional funds due this unexpected dividend or any other increased income, we hope the Board of Founders will send the funds to clear this deficit.

Perhaps it may be of interest to point out that the deficit was created during the two years that the income was cut so severely from the sources controlled by the Board of Founders. The field had made their plans based on a certain amount of assured income, which was reduced suddenly on account of the depression. We were not prepared for the drastic cut and it took us two years to make readjustments and find new funds to carry the field work. You will note we are now working on a balanced budget and expect to continue this policy, but for those years when the income was reduced unexpectedly, we had no choice but to create this deficit. It seems to us that it is quite in order to use any accumulated dividends from endowment funds to clear off the deficit that was created during the years when dividends were at such a low figure.

We are sending this request as a special item, and have not included it in our askings for the current budget. It will be a great relief to the administration to have the deficit cleared and we hope it may be possible for you to grant this request.

Sincerely yours,

L. J. Schen

0208

March 3, 1937

NAKING

Dr. Y. G. Chen
President of the University of Nanking
Nanking, China

Dear Dr. Chen:

A letter has just come from Dr. J. C. Ferguson in which he reports that the alumni are not going ahead with the securing of funds for the building to house his collection, and he states whenever funds are available for that building his collection will be placed in the possession of the University. I would appreciate hearing from you on this point. When I left, there was a sum of approximately \$28,000 Chinese pledged for the building to house the collection. The aim was to secure \$40,000 Chinese and I understood the raising of this amount by the alumni was the single condition of his gift. Has that condition been removed? I am trying to secure gifts for an endowment fund for the collection, but have not made an appeal for the building itself. I should think the alumni would wish to give this money to show their appreciation of Dr. Ferguson's gift. If they are not going ahead with the proposition, please let me know so that we can plan here accordingly.

I miss you here very much. I have had a letter from Miss Priest in which she comments on campaigning methods here. I have written that you knew the situation and could explain it better than I could describe it in a letter.

I will look forward to hearing from you.

Sincerely yours,

W. Reginald Wheeler.

WRW/B

0210

Handwritten: *check*

Stamp: **HANKING**

March 6, 1937

President Y. G. Chen
University of Nanking
Nanking, China

Dear Dr. Chen:

We enclose herewith a copy of the minutes of the joint Executive and Promotional Committees meeting held on February 9th. Six copies of these minutes are being sent to the field by second-class mail for distribution to the officers of the University.

Financial Items. The distribution of Aluminum Company back dividends on December 21st was of great assistance to each of our six universities holding some of this stock, and will also be of even greater assistance, somewhat less directly, because of their share in the back dividends paid over to the Harvard-Yenching Restricted Account.

Our Nanking Trustees, after considering various possible uses of the \$10,150 received from back dividends on our holding in the Aluminum Preferred stock, decided that the most equitable use of the money would be to divide it into two equal parts, one of which would be turned over to the Board of Directors to apply on your deficits there in Nanking, and the other to be used by the Board of Founders to apply on our deficits here which have been gradually accruing during the period of depression. I am therefore writing Miss Priest at this time authorizing her to draw on us at her convenience for the U.S.\$5,075 thus appropriated to the Board of Directors to apply on your current deficits.

There still remains back dividends of \$9 a share on this Aluminum Preferred stock. Thus the total due on our holdings of 1400 shares of the stock is \$12,600. There is hope that the Aluminum Company will be able to make substantial payments on these arrears during 1937, though possibly it may require several years to clean off the arrears entirely. It was the judgment of the Committees that this \$12,600, as received, should be set up on the books of the Board of Founders as an endowment income stabilization fund, which would serve in future to maintain our endowment income on a much more stable basis than it has been during the last six or seven years. In normal times, when the income on our endowment funds is maintained at about the average level, the income on this fund would be used to strengthen the current work of the University. When income rates on

0211

securities fall to low levels, such as has occurred in recent years, the income on this stabilization fund and, if necessary, a part of the principal, could be used to supplement a reduced endowment income so as to maintain our appropriation to the field at an approximately normal level. If at any time income rates rose to abnormally high levels, the Founders might consider it wise to use some of the surplus income to build up this stabilization fund and so provide against possibilities of reduced income in future. The meeting of February 9th did not attempt to set up any detailed procedure for the administration of funds, but merely to define general principles.

You will note the recommendation of the Committees with regard to the University of Nanking's share in the surplus available in the Harvard-Yenching Institute Restricted Account. As you know, our share is three-nineteenths of the total of \$25,350. There still remains outstanding on the 9,000 shares of Aluminum Preferred stock held by the Institute a total of \$81,000 of accrued dividends. The judgment of our Banking Committees was that both the present surplus and the dividends still to be paid in might well be set up by the Harvard-Yenching Institute as an endowment income stabilization fund which would be utilized to maintain endowment income in future at a stable rate, and so avoid the disturbances in the programs of the different Universities which have resulted from the wide fluctuations in the Institute's appropriations during the last six or seven years. Since, however, this matter is being discussed by the committees of each of the six beneficiary institutions, and some differences of opinion are naturally being expressed, we will be holding a conference of representatives from all six colleges within the next week or two to decide on what recommendations are to be submitted to the Institute.

Minutes of Board of Directors. You will note that the Committees did not take specific action on any of the matters dealt with at the November 20th meeting of the Directors except to record the Founders' appreciation for the care and deliberation with which the Board of Directors is dealing with the problems attendant upon the registration of the University property.

Promotional Matters. About half of the time available for the meeting was given to a very careful study of the promotional activities and plans of the Founders. Gratification was expressed for the good beginning which has been made during recent months, due to the valuable assistance which you were able to give while you were here in America, together with the work which Mr. Wheeler has been doing. But I believe that all members of the Committee realized clearly that this should be only the beginning of a long period of continuous cultivation.

Plans for Mr. Wheeler next year. The Committees were of the opinion that we should have Mr. Wheeler continue next year the work he has just begun. Whether he would be able to make the largest contribution to the University and to the whole field of Christian higher education in China by continuing under the support of the Nanking Board of Founders or as a member of the promotional staff of the Associated Boards was recognized to be a question which deserves very careful study not only by the Nanking Board of Founders but also by the Promotional Committee of the Associated Boards. These

questions are now being very carefully studied by a sub-committee appointed by the Associated Board's Promotional Committee at its February 11th meeting, and recommendation will be submitted to the next meeting of the Associated Board's Committee on Promotion on March 18th. Since it will require some weeks yet to reach final decisions on these matters, the Making Founders thought it only fair to Mr. Wheeler that they give him assurance that either from the Making Board or from the Associated Board's support will be provided next year.

Matters Related to Roster of Board. While you were here you rendered very helpful service in emphasizing the desirability of strengthening the personnel of the Making Board of Founders by the appointment of more lay members. The meeting on February 9th made an initial move in this direction through extending invitations to Mr. Dearforth and Mr. Coleman. Each of these men should be a valuable addition to the Board if he is willing to accept, and will take a real interest in the University. We hope that by the time of the annual meeting in May, other worthwhile lay members can be added.

Very cordially yours,

M.C.A.
Enc.

Copy to Encap.

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WEEK

Harmon

March 6, 1937

Dr. Y. G. Chen
University of Nanking
Nanking, China

Dear Dr. Chen:

The letter I have just written to Dr. Wei in response to an inquiry he made concerning submitting a request to the Harmon Foundation for support of the work he is doing with educational movies reminds me of a matter which I intended to discuss with you while you were here but probably never got around to taking up with you. For a long time it has been the general custom of our friends in Nanking, when seeking support for any special project, to carry on negotiations directly from Nanking with whatever organization in the West they hope may be interested. Some years ago, when there was really no individual and no organization here in America in a position to do any effective promotional work for Nanking, this was about the only procedure we could follow. Perhaps it may still be desirable in certain special cases for negotiations to be carried on directly between the University and some organization here in the West which should provide support. But with the stimulus to the Nanking promotional activities which has been given during recent months together with the development of our Associated Boards promotional organization, it should be possible for our office here in New York to render some valuable service in connection with special promotional objectives which you may be seeking from time to time.

For instance, several months ago a very carefully worked out project in the Department of Foreign Languages was submitted directly by the University to the Carnegie Corporation of New York. We had no information with regard to the proposal until after the project had actually been submitted. Otherwise, we could have pointed out to the field that the Corporation was prohibited by the nature of its organization from contributing to any cause outside of New York State. Had the corporation been in a position to give serious consideration to this request, we could probably have presented it more effectively if the initial approach had been through our Nanking Founders here in New York with all the personal influences we might have brought to bear on the Foundation, than would have been possible where such a presentation was submitted by letter direct from Nanking.

Apparently Dean Wei did not write to our office with any thought of having us submit his proposed request to the Harmon Foundation, but merely to ascertain from us whether the Foundation would be in a position to give favorable consideration to such a proposal.

0214

Dr. Chen

-2-

March 6, 1937

As you know, we here in the office at 150 Fifth Avenue are deeply interested in securing increased support for the University of Nanking from every possible source. While we can never promise in advance that any objective, no matter how worthy, can be secured immediately, at least we will give them our most conscientious attention. So we would be grateful if you would pass the word around the campus that all special projects which have the support of the administrative authorities of the University and are in line with the approved program of the institution are properly within the scope of the promotional services we are trying to render to the University. Whenever you desire to send us the material for such projects we will do the best we can to secure them. In passing this word around, you will, of course, ~~assure~~ ^{assure} due warnings that it may take a long time to get any new funds for some projects, and some may never be fully attained.

Incidentally, you will be interested in the enclosed copy of a specimen of a letter of appeal which has this week been sent out to about twelve hundred names on our Nanking cultivation list. We dare not hope for any substantial immediate results, but hope that this may be a good beginning of the longer ~~process~~ ^{process} of keeping the interests of Nanking constantly before our friends in America until at last they begin to respond with substantial gifts.

Very sincerely yours,

BAG:MP
Encl.

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March 8, 1937

President Y. G. Chen
University of Nanking
Nanking, China

Dear President Chen:

Here is a piece of promotional material gotten out by the International Committee of the Young Men's Christian Association which we, in this office, think is unusually effective. With some modifications it could well be adapted to the American Promotional Program of the China Christian Colleges. I am writing each of the Colleges listed on this letterhead asking them to:

1. Select two of their best students to write an article of similar character and length about their life in the University. It should, of course, be briefly biographical, giving something of their home background, and then touch on their interest in the University and what they propose to do when they have finished their University training - in short, take the same ideas that are incorporated in the enclosed booklet and apply them to the University.
2. Have good photographs with proper lighting from which cuts may be made.
3. Have them sign the article both in Chinese and English. These signatures should be on a separate piece of white paper and made in black ink so that they will photograph properly for a signature block.
4. Will you please give this immediate attention so that we may have the materials back from all of the Colleges as quickly as possible?

The idea is to have one attractive piece of publicity for mailing which will include the work of the eleven Colleges.

The purpose of our asking for two articles is that when the booklet has been completed we hope to have it include practically all phases of the work done by the various Colleges, and since it may be that some of the articles will overlap, we thought best to have two from each University - thus enabling us to select the one best adapted to our purpose. The one which is not included in the booklet will doubtless be used in some other type of promotion. It might be well to stress the work of rural reconstruction in one of the articles.

I am sorry to add this additional burden to your already crowded schedule, but you have a way of getting things done.

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President Y. G. Chen.

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3/8/37

I shall never forget the fine time we had in New York and Hartford. You will remember the morning that you, Dr. Shields and I called on Mrs. D. M. Newton Barney. This must have been very effective for she sent a check for \$800 for Cheeloo University in January. If it were possible for you to be in the States for awhile, I am sure we could get real money. Mr. Wheeler is busy and seems to be meeting with good success.

I sincerely thank you for your cooperation in this matter.

With every good wish,

George C. Aydelett.

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INDEXED

March 15, 1937

Dr. Y. G. Chen
University of Nanking
Nanking, China

Dear Dr. Chen:

I will acknowledge direct to you a number of letters which have come in during recent weeks from the Chairman of the Administration Committee which carried on in your absence.

December 18th. The one point in this letter on which comment may be called for is that of Mr. Wheeler's effort to secure the balance of LC\$20,000 to complete the Freshman Dormitory. As you already know, we are making this objective the first item in our list of capital needs. Mr. Wheeler has secured \$1,900 in cash and another \$500 pledge. We hope that the remainder of the funds needed to complete the dormitory may be secured during the next few months.

January 5th. We are corresponding with Dr. Fairfield concerning the American Board's plans for Mr. Riggs' future. I believe that the American Board's Prudential Committee is having a meeting about the end of this month at which such matters as these will be taken up.

January 16th. With this Dr. Chang includes a copy of the University's application to Mr. Gunn for a renewal of the Rockefeller Foundation grant for the Department of Agriculture and Economics. While we note that nothing needs to be done by our office with regard to this request, we are glad to have this material in hand. Mr. Gunn arrived in New York last week, and it is just possible that we may have some opportunity to discuss this matter with him.

January 19th. With this Dr. Chang encloses a copy of his letter to Dr. Decker expressing concern at the low ranking given to the Baptist Board's participation in the College of Agriculture at Nanking in the Board's latest survey of its work in China. I have discussed this matter frankly and informally with Dr. Decker. He tells me that he is doing everything he can with his Board to see that its support of the work in Nanking is maintained, and that he hopes and expects that no curtailment will be necessary.

Very sincerely yours,

B A GARSIDE

BAG:MP

0218

March 20, 1937

President Y. G. Chen
University of Nanking
Nanking, China

Dear Dr. Chen:

Enclosed is a copy of a letter I have written to Dean Chang, which is self-explanatory.

It will be fine if the Publicity Committee, appointed at the time I left Nanking, can get into action and take responsibility for forwarding news items, which we can use here. I think it will be a good thing if all requests for funds come through your office or receive your O.K. Otherwise, we may become confused in our objectives; you know best how to handle this.

I am also enclosing a copy of a letter of appeal sent out to about 1,200 individuals, over Dr. Speer's signature. One gift of \$500.00 has come in, and we have also received a number of small gifts. I want very much to finish up the fund for the freshman dormitory. I am leaving this week-end to go to Ohio to try to see Mr. Hoover and to attempt to get contributions toward this dormitory. The money thus far received from Dr. Speer's appeal is being designated for campaign expenses, although I have tried to have the larger gifts, at least, applied to the freshman dormitory fund - you know the situation.

I am sending another copy of the biography of Dr. Williams to you because I thought you might wish to have an extra copy.

The next issue of "China Colleges" is now in the press and will be published soon. It will go to about 25,000 individuals.

Plans for a dinner of the Associated Boards to be held in May here in New York, are now being discussed. It is hoped Madame Chiang Kai-shek will be present and speak at the dinner.

0219

President Y. G. Chen

- 2 -

March 20, 1937

I have been receiving some very nice letters about the biography of Dr. Williams,, and I think it is helping to attract attention to the work of the University.

We continue to hear fine things about your work here. I know that you made many friends, and that they will be happy to see you again when you can come back later on.

Please give our kindest regards to Mrs. Chen. Mrs. Wheeler joins me in best wishes.

Sincerely yours,

W. Reginald Wheeler

WRW:VC
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March 22, 1937

Dr. Y. G. Chen
University of Nanking
Nanking, China

Dear Dr. Chen:

I will not take much time to go into details in acknowledging your letter of February 24th, one reason being that I have not had opportunity to study the budget enclosed therein, or to study the observations which you make upon same. We will make an analysis of these figures for the Board of Founders and also a composite study for the Associated Boards Budget Committee.

Your letter of February 24th also came to hand regarding the dividends of Aluminum Company preferred stock which are still payable. We will present this request as soon as there seems to be any favorable indication that the dividends are forthcoming. Aluminum is doing better at the present time, but we hardly think that there will be any declaration paying back accumulations.

We are very glad to have this communication, and at the proper time will present for the consideration of the Board of Founders those parts which particularly affect these unpaid dividends.

We are now in the midst of preparations for the spring meetings, which will be held the week beginning May 10th.

With sincerest personal regards to you, I remain

Cordially yours,

CAE:RG

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March 23, 1937

Dr. Y. G. Chen
University of Nanking
Nanking, China

Dear Dr. Chen:

We have this morning received a cablegram from Nanking reading as follows:-

"BOARD DIRECTORS MEETING REQUEST FOUNDERS APPROPRIATE ALUMINUM
DIVIDENDS CLEAR FIELD DEFICIT RECOMMEND CONTINUATION WHEELER
NEXT YEAR REQUEST FOUNDERS FIND FUNDS SUPPORT WHEELER"

Each of the two sections of this cablegram is open to a variety of interpretations. First of all, we wonder whether the field has yet received the minutes of the February 9th meeting of the Board of Founders Executive and Promotion Committees. Both of the matters dealt with in your cablegram were discussed by the Committees and action was taken thereon. First of all, therefore, we are wondering whether the Board of Directors is asking for reconsideration of the decisions reached by the Executive and Promotion Committees, or whether this cable was sent before those minutes reached you.

Your first request is that the Board of Founders appropriate the back dividends on the Aluminum preferred stock to clear the field deficits. The action of the February 9th meeting was, as you will certainly have learned before this letter reaches you, that the back dividends thus far received from the Aluminum Company be divided equally between the Founders and the Directors for the clearance of outstanding deficits. It was also decided that whenever the remainder of these accrued dividends are paid over, they be used to set up an income stabilization fund to guard the future income of the Board of Founders from the violent fluctuations it has experienced during recent years. In another action the Committees expressed their judgment with reference to the use of Nanking's share of the surplus remaining in the Harvard-Yenching Institute Restricted Account.

It is obvious, therefore, that the first part of this cable can be interpreted in any one of three ways:-

First, that the Directors are asking the Founders to reconsider using a part of these dividends to clear off the deficits in the Board of Founders accounts and to send all these dividends to the field to clear off the Board of Directors' deficits.

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March 23, 1937

Second, that the Directors are requesting that any future payments of accrued dividends be sent out to the field to clear off the Board of Directors' deficits, rather than set up by the Founders as an income stabilization fund.

Third, that the Directors would wish the Founders to ask the Harvard-Yenching Institute to permit Nanking's share of the surplus in the Restricted Account to be used for the clearance of the Board of Directors' deficits, rather than set up as a stabilization fund to guard against future fluctuations.

We have not been planning another meeting of the Founders' Executive Committee or the Board itself, during the next few weeks, so we will probably have time to receive your covering letters from the field before our next meeting is held. Your letters will undoubtedly indicate which of the three possibilities listed above you may have had in mind when you cabled.

The second part of your cablegram is also puzzling because it is open to at least two interpretations. The February 9th meeting expressed the conviction that if Mr. Wheeler were to serve the entire group of Colleges, he would probably be able to render more valuable service than if he were to restrict his efforts entirely to the University of Nanking. It did go on to provide, however, that if the Associated Boards does find its way clear to engage Mr. Wheeler that the Nanking Founders retain his services next year and provide for his support.

One other interpretation of your cablegram is that the Directors are opposed to having Mr. Wheeler engaged by the Associated Boards to serve the entire group of Colleges and wish to retain him for Nanking alone. The other interpretation is that the Directors are urging that Mr. Wheeler be retained for promotional work in some capacity, for the entire group of Colleges if that be found feasible, but for the University of Nanking if the other proposal cannot be worked out.

At the present time the matter of Mr. Wheeler's work next year is being given very careful study by the proper committees of the Associated Boards. The Nanking Founders are well represented in all these groups, and have an active share in all these discussions. I am communicating to Dr. Lobenstine, the Chairman of the Nanking Committee on Promotion, this latter part of your cablegram, and am pointing out that it may be open to these different interpretations.

We will await with interest further word from the field concerning these matters.

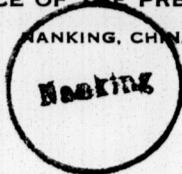
Very sincerely yours,

BAG:MP

0223

UNIVERSITY OF NANKING
OFFICE OF THE PRESIDENT

NANKING, CHINA



INDEXED

Dr. B. A. Garside
150 Fifth Avenue
New York, New York

Dear Dr. Garside:

The Annual Meeting of the Board of Directors was held on March 19 and was unusually well attended. You will find a copy of the minutes enclosed, and the usual number of copies will be forwarded to you under separate cover.

Cable Sent March 22:

On March 22 we cabled you as follows:

"NTL. ABCHICOL NEWYORKCITY. Board Directors meeting request Founders appropriate Aluminum dividends clear field deficit. Recommend continuation Wheeler next year. Request Founders find funds support Wheeler."

On February 24 I wrote you requesting that the accrued dividends on the Aluminum stock be used to clear the field deficit as a first charge, stating our reasons for this request. Briefly, we felt that the reason for the creation of the deficit in the first place was due largely to the fact that income from the endowment funds was cut so drastically and so suddenly during the depression that it was impossible to make the necessary adjustments in our expenditures. Our letter crossed the one sent by Mr. Evans enclosing the minutes of the Finance Committee which was held January 27. We were much pleased to see that the committee recommended that the first payment of accrued dividends should be used for the purpose of reducing the deficits both on the field and in New York. You will note action D-2073 acknowledges this decision.

The Board of Directors felt very strongly that the balance of the deficit should be cleared from the accrued dividends whenever they may be paid to the Board of Founders. You will see that the latter part of Action D-2073 makes this request, and a cable was authorized (D-2074) in order that this information should surely reach you in time for the Annual Meeting of the Board of Founders. I hope it may be possible for you to grant this request and allow us to have all deficits cleared from our records within a few months.

The last part of the cable referred particularly to Action D-2065 and needs a word of explanation. It is our intention to help the Associated Boards as well as the University.

Report of the
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0224

April 1, 1937

As you know the University has had no ground work done in the promotional field during the last ten or twelve years, and unless we have somebody who is familiar with the field needs to cooperate with such promotion work, the results may not be very satisfactory for the University. On the part of the Associated Boards, it seems to be important to have people who are acquainted with the field to help with the broader program. We have in mind working out some plan that will give promotional assistance, both to the Associated Boards and to the University for the next few years, but financially speaking we cannot afford to put too much money into any program of this kind, and we have therefore suggested that for the next year the Board of Founders will try to find some way to support Mr. Wheeler with the hope that after one more year of foundation work that the financial results will be great enough to support him without the need for further assistance from the Board of Founders. I recall that you mentioned the possibility of putting Mr. Wheeler on the regular staff of the united campaign. If the Board of Founders should find it difficult to arrange for his support, the next possible way to manage the matter would be to accept your proposition with the understanding that Mr. Wheeler had been on the field for four years and much of his work was preparatory for promotion work for the University. It seems to me that due recognition should be given to this fact in making any plans for the future plans for promotional work.

Welcome to Dr. Bowen:

While I was in Pasadena, where I stayed for about half a month, I was very glad to see how much better in health both Dr. and Mrs. Bowen were compared with a few years ago. We have been constantly writing and urging Dr. and Mrs. Bowen to return to China, and it was very gratifying to see how favorably they responded to my invitation last summer. They commenced to make definite plans to return to Nanking, and we have had the great pleasure of welcoming them during the past few weeks. Every branch of the University, as well as many old friends in Nanking, have tried to show them how much loved they are in the institution and the community.

Although there have been many individual dinners and receptions for Dr. and Mrs. Bowen, I would like to tell you of the joint reception and dinner that was given by the faculty and alumni on the evening of the meeting of the Board of Directors. About two hundred and fifty persons attended the dinner, which was followed by speeches and movies showing the arrival of Dr. Bowen in Shanghai. You will note that the welcome given by the chairman of the Board of Directors has been incorporated into the minutes of the meeting. We hope that Dr. and Mrs. Bowen will be with us for an indefinite time.

0225

Celebration of the Tenth Anniversary of the Present Administration:

It was due to the courtesy of the Board of Directors that such an action was taken, and it was suggested that we make an occasion of the event at the time of Commencement or sometime during the year. (D-2064) We do not know what the Board members will do about planning for such a celebration. Perhaps we do not need any noisy celebration of the past, but rather to plan definitely for a forward look into the future. Unless it is held in that spirit there is really no particular advantage in observing the event.

Letter signed by J. H. Daniels

Notes April 1936

Requests for Furloughs:

We have three regular staff members leaving for furlough this year and wish to call to your attention action D-2066, which requests the Board of Foreign Missions of the Presbyterian Church of the U. S. A. to return Dr. and Mrs. W. P. Fenn and Dr. and Mrs. J. H. Daniels to our staff after their regular furlough. Action D-2067 makes the same request of the Board of Foreign Missions of the Methodist Episcopal Church to return Mr. and Mrs. F. P. Jones to the staff. Will you please take the usual steps to have these requests forwarded to the respective boards for definite consideration?

Future Development of the Colleges:

During the next few months we are hoping to be able to spend some time in an attempt to look into the future and to plan to make a better and more outstanding contribution from the standpoint of Christian service. We feel that all Christian educational institutions have a definite and permanent place in China. For the past few years we have had many problems in connection with the internal organization and financial problems, but it is now time for us to make a study looking more toward the future in order that we may be sure that our contribution will be one that will be surely lasting and making more positive progress to further the Christian movement. We shall try to mold our program with this in mind. The Board of Directors were much interested in this suggestions and took action to make possible such a study being made. I hope we may have a definite report to make at the next meeting of the Board.

Action take down by J. H. Daniels

D-2057

Scattered Lots of Land:

Already permission has been given by the Board of Directors allowing us to sell the scattered lots of land owned by the University but no definite action had been taken to make provision for the sale of the land. The Board took action in order to permit us to sell various lots if we had the opportunity to do so. Foremost in our minds was the question of the completion of registration of land and the possible

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payment of some land registration fees, and as it would be difficult to find new sources of income in paying such charges, it seems to us best to try and cover them from the sale of scattered lots that are not of great value to us in the development of our work these days. The Board also authorized that some of the scattered lots be exchanged to round out our campus. There are small pieces near our main campus that we do not now own, but which would be most desirable. It is understood by this action that we cannot sell land at our own will, but that each lot must be taken up with the Board of Directors for specific authorization. This seems to protect the Board as well as the Administration.

New Departments:

Just before the meeting of the Board of Directors, we received a letter from the Council of Higher Education requesting all the Christian Colleges and universities in China to report to them before any new departments were opened or new work started. We were glad to comply with the request in the interests of the Correlated Program.

Unified Research for Cultural Studies:

The question of a more unified program for research was brought up by several members of the Board of Directors as they felt that the time has come for some advanced work and research to be done in the interests of Chinese Culture, and that a program should be worked out that would be more adequate than is now possible under the present arrangements.

At present some of the six Christian universities which benefit by the restricted funds of the Harvard-Yenching Institute have been following conscientiously the approved program and individually have carried some worthwhile research. It is, however, generally admitted that these institutions in their Institutes of Chinese Cultural Studies lack the stimulus of a closely coordinated program of research. There has been no effort made to bring their work into one program for all China.

Recently the return of the value of the Aluminum stock to more normal conditions and the possibility of having some assistance from the unallocated funds held by the Harvard-Yenching Institute, have led some of our Directors to feel that the time has come to study carefully the work to be done by the Institutes of Chinese Cultural Studies throughout the country. We feel that research in Chinese Culture can best be made by the Christian educational institutions in China with all the facilities and background as well as well-trained personnel now available in China. I am sure everyone will agree that China is the best place to study Chinese Culture.

April 1, 1937

The feeling of some of our Board members has been very definitely expressed that Nanking is a logical place to establish a unified research program at the present time. It is becoming the headquarters for many research organizations such as the Academia Sinica, the National Museum, National Libraries, National Art Institute and all the academic societies who have recently established their headquarters in the city. In addition to these facilities it is most likely that if a research institute was established in Nanking city that the different foundations would contribute in supporting a well established program of research in Chinese Cultural Studies. It was suggested that the Trustees of the British Boxer Indemnity Fund, the China Foundation and other Chinese foundations would be interested in the promotion of this. The institute would have to be run on an entirely independent basis, but would bring into its program the work now being done by individual institutions. It was not intended to say that the present work is not well done, as we are quite confident that it has made a great contribution to the study of Chinese culture, but rather the time has come to enlarge the scope and look forward to a wider program, if a larger fund is available, and in the meantime, the individual institutions would gain very greatly by cooperating in any program that was planned to unify the field of research in Chinese Cultural Studies.

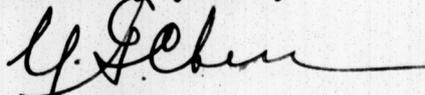
The above opinion has been expressed by various Board members. In a personal way I might say that this action will have to be considered carefully with the Harvard-Yenching Institute and the two institutions involved before such a plan can be put forward. There is another way, I think, that can always be depended upon: that is that the unallocated fund should be distributed to best advantage in institutions in China and to the existing six institutions, particularly those which have done faithful and efficient work in carrying forward the purpose of the gift.

I have tried to give you the background for the action that appointed the special committee to study this problem with the hope that something definite could be accomplished while Dr. Elisseeff was in China. We have been enjoying the visit of Dr. Eric M. North who is spending this week in Nanking.

you This letter has become very long, but I hope it will bring/up-to-date concerning recent developments in the University. In our report we have attempted to give sufficient information to give a clear picture of conditions in the institution at this time. Please let me hear from you regarding the various questions that have been raised as soon as possible.

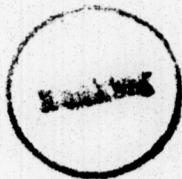
With best wishes,

Sincerely yours,


Y. C. CHEN

c:a

0228



April 16, 1937

Dr. Y. G. Chen
University of Nanking
Nanking, China

INDEXED

Dear Dr. Chen:

Following the request in Dr. C. W. Chang's letter of January 5th, we took up with the American Board, as indicated in my letter of March 15th, the matter of future support of Rev. and Mrs. Charles H. Riggs. We have now received a reply from Dr. Wynn C. Fairfield in which he writes as follows:-

"I have received also your letter of March 15th concerning the matter of the future of Rev. and Mrs. Charles H. Riggs at Nanking University. I have not brought the matter formally before the Board, but have talked it over with Belcher and we are able to prophesy that probably the Board would be prepared to extend the time on the present basis. Any further proposition beyond that, based upon the assumption of further financial responsibility, would have to be taken up in the light of our whole budgetary problem. The budget for 1936-37 is still not definitely met, and the policy for 1937-38 is to be studied further this spring and again in the fall. Anything as far in advance as 1938 will probably require much further study.

"I am sorry that we cannot give a more definite answer at the present time. I am afraid if the Board were forced to take official action upon the matter, it would feel that it had to be a negative one."

We are sorry that this reply does not give more encouragement to the hope that the American Board may take over the support of Mr. and Mrs. Riggs in the near future. It does appear, however, that we can count on them to continue the appropriation of US\$500 per year toward their support, with the possibility that a little later they will take over his complete support.

Very sincerely yours,

B A GARSIDE

BAG:MP

0229

UNIVERSITY OF NANKING

OFFICE OF THE PRESIDENT

NANKING, CHINA

April 29, 1937

*Act 5/29/37
Committee
with comments*

Dr. B. A. Garside
150 Fifth Avenue
New York City

INDEXED

My dear Dr. Garside:

We have a number of letters that have not been acknowledged, and we shall take this opportunity to acknowledge each one with the necessary comments.

January 26:

brief note

In this letter Miss Olive E. Uebel is recommended as wishing to spend a year in China in connection with the library. We do not have a vacancy in our library, and as there are no Western members connected with the staff, it is not likely that there will be an opening due to furloughs. We do not feel we can take advantage of Miss Uebel's services.

March 6:

Committee

We have read with interest your comments concerning the letter that Dr. Wei sent requesting information about the Harmon Foundation. You have called to our attention the necessity of having all requests sent through your office. We shall try to follow this suggestion in the future. May I say that there are times when it seems wise to approach various institutions directly. There are sometimes delays when the projects are presented through your office and the staff becomes impatient, especially if the request is made at the suggestion of a member of the Foundation itself. However, we shall do our best to urge that all letters of this type are sent through your office, and we know that we may count upon your prompt reply. We ourselves have sometimes felt a lack of information as to just what the New York office is doing on our behalf, and we would suggest that copies of letters sent off concerning the personnel and any larger contacts be sent to us that we may keep more adequately informed.

March 6 and March 23:

As these letter concern the same material, we will group them together. The letter dated March 6 enclosed copies of the minutes of the Joint Meeting of the Executive and Promotion Committees of the Board of Founders which was held on February 9, 1937. It would have been of very great help to the Board of Directors if the minutes of this meeting have been in our hands in time for our meeting on the

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April 29, 1937

nineteenth of March. As it was the letter reached us on the third of April. We had no way of knowing that definite action had been taken by the Board of Founders. In sending the cable on March 22, we were guided only by the minutes of the meeting of the Finance Committee of January 27. We are very sorry that the cable was not clear to you, but we hope the material in our letter of April first together with the minutes of the Board of Directors' meeting made it intelligible.

Comment

May we repeat our request concerning the accrued dividends of the aluminum stock? You will see by the minutes that we welcomed the decision of the Board of Founders to divide the first payment of the accrued dividends equally between New York and the Field to cover existing deficits. It was the opinion of the Board of Directors as well as of the administrative officers that the balance of the accrued dividends should be used, whenever paid, to clear, as a first charge, any existing deficits. From our letters you will know that it will take approximately US \$9,000.00 to clear the field deficit. This would leave US \$3,600.00 to be applied on other items, and we hope that the first charge will be to clear the deficit of the Board of Founders. At the risk of being misunderstood, may I say again that we feel the field deficit was largely due to the drastic cut of income from our Endowment Funds? It took us two years to make the adjustment and balance our budget from funds secured on the field. During the process, we created a heavy deficit. If the dividends of the aluminum stock had been paid at regular intervals, the money would have been sent to the field in the usual way, and there would have been no question as to the use of regular endowment income. We hope the Board of Founders will feel it is possible to grant this money to clear the present deficit.

Comment

We took no action concerning the surplus in the Harvard-Yenching Institute Funds. These funds have always been restricted, and it never occurred to us on the field to request that they be assigned to clear the deficit. The preliminary actions taken January 27 indicated that a group was studying the proposal and our representative had been appointed. It seemed to us that we should wait for further information. Will you let us know as soon as any definite decision is made concerning these funds? There are a number of things such as special library books that the Institute would like to order, and if additional funds are to be assigned to us, we shall be glad to know.

* The second part of the cable referred to Mr. Wheeler. I have written rather fully in my letter of April first concerning the work for Mr. Wheeler. Your action and letter seem to be just the opposite from our request. In other words you propose that the Associated Boards will take Mr. Wheeler on its staff if possible, but if not, provision will be made

0231

April 29, 1937

Account

under the Board of Founders. In our letters we suggested that the Board of Founders try to provide a place for him, but if impossible, to see if the Associated Boards could do so. We did not realize that quite such a large expenditure of money would be necessary to carry on this work. We were thinking also of later years, hoping that this promotion work for the University under the auspices of the Associated Boards would be continued for a few years, and if we make too big a start, it might not be easily sustained for a longer time. When this matter has been fully decided, will you please let us know as early as possible?

I hope that the letter of April first and the minutes of the Board meeting have made all other matters quite clear to you.

March 22:

In this letter you ask if there is a place on the staff for Dr. Woodburn, who wishes to spend his sabbatical year in China. We have no vacancy for a man with theological training. You also inquire if there would be a place for Miss Patricia Woodburn to teach English on the staff. We have just completed arrangements with Mr. Morris Caldwell for a one-year contract, and we will not need another person.

Account x

This reminds me to urge that you send us word by cable concerning the appointment of the Presbyterian staff member. We are very anxious to have this appointment settled before Dr. Fenn leaves, around the middle of June. In case there is no hope of having a person sent from the Presbyterian Board next year, please let us know at the earliest date, in order that we may find a person for the work. As you know we have asked that Mr. Hanna be appointed to the University, but if he finds it impossible and you have a promising candidate, I hope you will let us have the papers at an early date. We are holding a number of things in abeyance until this matter is settled. One of them is the assignment of residences. It is becoming a very urgent matter.

With best wishes,

Sincerely yours,

Y. G. Chen
Y. G. CHEN

c:a

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Chen 45

The following letter dated May 24, 1937, received June 15, had been received from President Y. G. Chen. The letter refers to a dormitory for freshmen which the University must build in the near future. According to recent regulations of the Government, all freshmen are to be housed in one building. The dormitory is to be erected for C\$35,000, approximately US\$11,000. The building is to accommodate 250 students. There are to be placed sixteen students in a room. The new dormitory is to be of the same exterior dimensions as the other dormitory in the McCormick Quadrangle. Later when funds permit, it is hoped that partitions can be inserted and the rooms divided to accommodate two students in each room, as in the other dormitories. The proposed building is to meet an emergency, and the sum requested, US\$11,000.00, is certainly a modest one to provide accommodations, both building and equipment, for over two hundred students. Of this sum, approximately US\$6,000.00 has been secured, leaving a balance of US\$5,000.00 still needed.



"I shall try to reply definitely to the questions you have raised:

- "1. The total cost of the dormitory is estimated at C\$35,000.00.

Please note that this is \$5,000.00 more than was estimated last summer. We enclose two copies of the revised estimates in order that you may have all the details. The cost of building material has advanced very rapidly. As you know, the world demand for steel has trebled in the past few months, making prices correspondingly higher. Then, the demand in China for cement has caused the price to be advanced, and for some reason Oregon pine has advanced since January. It is causing us great hardship in our present buildings, but we are hoping to be able to build the dormitory for \$35,000.00 instead of the original of \$30,000.00

- "2. We agree with you about the naming of the building. As far as the fund of \$10,000.00, now available on the field, is concerned this will not require any recognition or mention, but if you have gifts from other donors, we shall be glad to place a bronze tablet in the building with the several names. I think you are familiar with our dormitory units, and know that they are known generally as the McCormick dormitories as the largest gift came from Mrs. Cyrus H. McCormick. We named the last dormitory 'Tiao Ching' in accordance with the wishes of the Wu family who gave the money. If any person gives an amount that is a large part of the cost of the building, I see no reason why the building should not bear his name, with suitable markers for other donors placed somewhere in the building.
- "3. The building is not yet under construction, but it is now marked out and we hope to begin very soon. There have been serious delays due to the proposed road that happens to have been planned on the site that we desired for the dormitory. While it is not likely that the road will be constructed, the Public Works Department does not feel at liberty to issue a permit allowing us to construct a building on a site designated for the road. It seemed wise to try and have the road question settled, but as time is a serious element we have decided to consider placing the building directly west of Sage Chapel, in line with the second McCormick dormitory to complete the quadrangle. It is in the position we would have chosen, except that we desired the building to be placed about forty feet further to the north. However, this site will be quite desirable and we hope to begin construction within a few weeks.
- "4. We are sending you a drawing showing the plans for the building. You will note that the first sheet is a composite plan giving the entire building. Although this building is planned to provide for the freshmen students to live under military discipline, we have planned the building so partitions can be placed later to make this dormitory exactly like all the others.

May 24, 1937

Then two boys will be in one room, and provision will be made for a clothes closet for each room. At present we have made the rooms after the style of barracks, except we have provided for three study rooms on each floor. This will give the students a place where they may work and will enable them to live somewhat more comfortably.

"You will note provision is made to provide suitable wash rooms in a separate building ~~just~~ at the back of the building. This seemed the only way to enable the students to live together in one building. The plan has been approved by the military director, and will be quite like our other dormitories in appearance. We are enclosing a picture of the Tiao Ching Dormitory, to show you the appearance of the finished dormitory, as the new freshmen building will be almost exactly like this one, with the exception that there will be only one entrance instead of two. Please note that the first floor is below the level of the surrounding ground and is connected with the quadrangle by a bridge. We felt this would show you more clearly than any description we could make of this point.

"I hope you will find some person who is sufficiently interested to make a substantial contribution to this building to enable us to construct it without carrying forward a deficit. It will provide enough dormitory space to house all students on the campus as long as they are supposed to live in military style. Later we shall not have as many in one building and may need to add another building, but that is for the future.

Sincerely yours,

(Signed) Y. G. Chen"

0234

UNIVERSITY OF NANKING

Nanking, China

May 20, 1937.

Revised estimates for the Freshman Dormitory:

125 - double deck beds (iron)	2,575.00
40 - tables	400.00
100 - chairs	400.00
40 - book shelves	400.00
60 - lights	240.00
Water deposit and connection	50.00
Drainage and retaining wall	500.00
Excavation	300.00
Concrete walks	250.00
Estimated cost of construction	23,500.00
Contingent fund	500.00
	<hr/>
	C\$ 25,000.00
Funds on hand	<hr/>
	10,000.00
*To be raised	C\$ 25,000.00

(US\$1.00 = about C\$5.35)

Mr. Wheeler and President Chen have already secured part of this amount, but it has not been remitted to the field at this date.

0235



INDEXED

May 29, 1937

President Y. G. Chen,
Miss Elsie M. Priest,
University of Nanking,
Nanking, China.

Dear Dr. Chen and Miss Priest,

Enclosed herewith we are sending you a copy of the minutes of the Annual Meeting of the Board of Founders, held on May 13th. The usual supply for distribution on the field is going forward under separate cover, second class.

In addition to commenting on items in these minutes, let me acknowledge receipt of President Chen's letter of April 28th, which deals chiefly with items taken up by the Founders at the Annual Meeting.

The minutes are written up quite fully, so I will omit reference to a number of items which seem self explanatory.

Matters Arising From March 15th Meeting of Directors. The minutes of this meeting arrived in quantity just a day or two before the meeting, so there was not time to distribute them for study in advance of the meeting. The Founders dealt, therefore, only with certain items which seemed of particular importance, and referred the remainder of the minutes to the Executive Committee for its further study and action.

Further Back Dividends on Alumnus Preferred. The Founders gave sympathetic consideration both to action D-2073 and to the comments in your letter of April 28th. The matter is one involving a number of larger questions of policy and of relationships between, and responsibilities of, the Directors and the Founders. Inasmuch as no further dividends have yet been declared, and no one can offer a guess as to when any will be declared, the Founders referred the matter to the Executive Committee for study and for action at the appropriate time.

Future Development of the Colleges. The Founders were gratified to note action D-2037, and recorded its hearty agreement with the wisdom of the plans there suggested. We trust that the field will keep us informed of the proposed study, and will await with interest your further reports. You will note, in this same connection, the Founders' action (BF-501) on the topic of proposed new departments.

Unified Research for Cultural Studies. The Founders were glad to note the proposed developments in this field. They took occasion,

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President Chen
Miss Priest

-2-

May 29, 1937

however, to express the hope that "the program of the Institute will be shaped to give a wide distribution of information and training in the field of Chinese cultural studies throughout the student body of the University, rather than restricted to the development of a comparatively small number of research experts."

Budget Estimates, 1937-38. Action BF-904 sets forth in detail the amounts the Founders will contribute toward the budget of the University during the fiscal year 1937-38. We tried to follow the wishes of the field, and the estimates you submitted, at practically every point.

At one point, however, the Founders were not able to carry out one request of the field - that the Founders underwrite an additional U.S. \$5,000 beyond assured income, in the hope that our Hanking promotional efforts would produce that amount of available funds during the coming year. The reasons the Founders felt it unwise to go this far at present are briefly these:- With the engagement of Mr. Wheeler (discussed in greater detail a little further on) the Hanking Founders are assuming a particularly heavy burden of expense for the coming year. First of all, they are appropriating US \$7,000 to cover Mr. Wheeler's salary and travel expenses, together with Hanking publicity materials he may need during the coming year. In addition, they are providing Hanking's pro rata share in the promotional expenses of the Associated Boards. In addition to the assistance all members of the ABCCC promotional staff will give to the Hanking promotional program, Mr. Wheeler is being provided with desk space and secretarial assistance without any special charge. Thus some very heavy expenditures for the cost of the promotional work will have to be met next year before there will be anything available to send the field. Thus far most of the new money Mr. Wheeler has secured has been designated for specific capital purposes, and is not available for current purposes, either in America or on the field. So, even if our Hanking promotional work during the coming year is as successful as we dare hope for, we will be quite fortunate if we are able to cover the costs out of gifts available for current purposes, leaving all designated gifts intact for use as specified by the donors.

We trust the budget estimates are clear and satisfactory. Mr. Evans will be writing Miss Priest as to the procedure in sending out the various funds.

Matters Arising from Annual Meeting of Associated Boards. A number of very important matters were referred by the Associated Boards to the individual Boards of Founders. Since the time available in the meeting of the Hanking Founders was not adequate to permit a thorough study of all these matters, they were referred to the Executive Committee with power, except for those related to budget items. I will write you at greater length as soon as the Executive Committee can meet.

Promotional Plans. These are set forth in the minutes in such detail that they do not require any prolonged comments. It may be said that the Promotional Committee of the Associated Boards gave very thorough and friendly consideration to the possibility of engaging Mr. Wheeler to serve the entire group of Colleges, but felt that it would be unwise to add this additional item of expense to the ABCCC promotional

0237

President Chen
Miss Priest

-3-

May 29, 1937

budget. Of course all members of the ABCCC promotional staff will cooperate just as heartily with Mr. Wheeler during the coming year as they could have done if his salary had been on the ABCCC budget.

With President Chen's copy of this letter I am enclosing a copy of the minutes of the meeting of the Committee on Promotion held just before the meeting of the Founders. Attached to these minutes is a report by Mr. Wheeler summarizing the work of the past year and laying out general plans for the coming year. We must within the next week or so have another meeting of the Committee on Promotion to put these plans into more concrete form.

Officers and Committees. Everyone sincerely regretted that both Dr. Speer and Mr. Carter insisted on resigning at this time from the official positions they have held for a quarter of a century. Both are retiring this spring from their active service to the Presbyterian Board, and felt that they should likewise give up their various posts on their China Colleges boards. Both are, however, continuing as regular members of the Nanking Board of Founders, and Dr. Speer consented to accept the post of Honorary President. Dr. Becker was elected the new President of the Board, and Mr. Robert C. Morris the new Treasurer.

Other Matters in President Chen's Letter of April 29. Nearly all the items in this letter have been discussed above.

Thank you for your comments on Miss Uebel and Dr. Woodburn. You will be interested to know that Dr. Woodburn has made arrangements to spend the first semester of 1937-38 at the University of Shanghai, and will be available to assist other Colleges during the second semester at no expense save the provision of living quarters for him and Mrs. Woodburn.

Both our office and the Candidate Department of the Presbyterian Board have been busy during recent months trying to find a good man for the English department at Nanking. Mr. Hanna was for a long time uncertain as to whether he could accept such an appointment, and at last decided in the negative. We then followed up a number of other leads without any satisfactory result. But during recent weeks Miss Elliot has been collecting papers on a candidate who seems particularly promising. I am hoping we may have some favorable news to cable you during the next week. We are sorry that the search has been such a long one. There have been plenty of candidates, but nearly all of them fell short at one point or another.

I'll be writing a number of other letters during the next week or so, clearing up various matters still pending.

Cordially,

BAG/G
Enc.

0238

UNIVERSITY OF NANKING
NANKING, CHINA

May 29, 1937.

ack 6/28/37

Mr. B. A. Garside,
University of Nanking,
New York.

INDEXED

Dear Mr. Garside:

Thank you for the cable which reached us this morning giving the information the Presbyterian Board would send a professor of English to be in Nanking for the fall of 1937. We are glad to have this definite word and are planning accordingly. We have been holding the application of a very desirable candidate in China until this word arrived, but have today written to him that there is no vacancy.

There are a number of questions that need to be cleared concerning this new professor. In the first place, will you please request the Presbyterian Board to assign him directly to Nanking for the year 1937-1938, and allow him to take the year 1938-1939 for his year of language study in Peiping. This request is made because both Dr. Fenn and Mr. Jones will be on furlough next year and we cannot manage the work without having this new professor on the field. The local Presbyterian group feel there will be no question about this request, but we wish you to make it quite clear both with the candidate and with the Presbyterian Board. You may assure the candidate that he will not experience great difficulty in having no language during the year in Nanking.

We must know at the earliest possible date concerning the housing for the new professor. It is a very serious handicap in not knowing at this time whether he is married and requires a house, or whether he will prefer to live with one of our staff families for the first year. Housing assignments, both for residences and rooms, are made at this time of year, and not having adequate information about this new appointment is serious as it has thrown a wrench into the whole plans for assignments for next year. Not having any other choice we have reserved one residence until we hear further from you about this appointment. In a letter to Miss Priest dated early in March you indicated that the person to be appointed might be a man who had spent some years in India and who was marrying a woman who had spent five years in China. If you had given us names we might have been able to form an opinion about the possibility of housing, but as we are quite in the dark about this appointment we have no choice. It is difficult to make any plans about other staff members so we must know at the earliest possible date. If the house is not required we will assign it to someone else on the staff.

The work for 1937-1938 opens on August 30th. We would like very much to have this candidate arrive in Nanking not later than this date. It would be most desirable for him to be a few days earlier in order that he might become familiar with the departmental staff and work for the year before classes opened.

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5-29-37

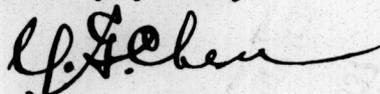
Mr. Garside - 2

Please be sure to send us full information about this appointment. In writing to you about the vacancy early last fall we had hoped it would be possible for us to see the papers and help make the decision about the person. This seems to be possible in other union institutions and we would appreciate having the same courtesy shown to us. Under any circumstances, please check the whole question over with care with Dr. Fenn, who will be in New York in July. We are asking him to call on you at an early date, and hope it may be possible for him to meet the candidate and outline to him the work that will be required. Please do not fail to send us the information about the arrival in China.

We have had a very interesting visit from Professor and Mrs. Elisseeff of the Harvard-Yenching Institute. Professor Elisseeff has expressed his approval of our work and has told us that he finds it is much better than our reports indicated.

Commencement will be on June 7th so we are very busy making plans for the close of the work for the year. We will send you full reports of the commencement activities.

Sincerely yours,



Y. G. Chen.

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Please be sure to send us full information about this appointment. In writing to you about the vacancy early last fall we had hoped it would be possible for us to see the papers and help make the decision about the person. This seems to be possible in other union institutions and we would appreciate having the same courtesy shown to us. Under any circumstances, please check the whole question over with care with Dr. Tenn, who will be in New York in July. We are asking him to call on you at an early date, and hope it may be possible for him to meet the candidate and outline to him the work that will be required. Please do not fail to send us the information about the arrival in China.

We have had a very interesting visit from Professor and Mrs. Eliazoff of the Harvard-Yenching Institute. Professor Eliazoff has expressed his approval of our work and has said that he finds it is worth better than our reports indicated.

Commencement will be on June 7th so we are very busy making plans for the close of the year. We will send you full reports of the commencement activities.

Sincerely yours,

Y. C. Chen

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0241

UNIVERSITY OF NANKING
NANKING, CHINA

May 31, 1937.

Nanking

Dear Dr. Garside:

On May 29th we received the cable giving the information that the Presbyterian Board would appoint a teacher of English. We wrote you immediately, but in talking it over this morning have decided to send this note by the China Clipper, requesting a cable reply to be sent not later than June 15th in order that the word will be here before Dr. Fenn leaves for furlough -- he sails on June 19th from Shanghai.

The cable could be interpreted in more than one way. The gloomiest interpretation is that the Board has not found a suitable person for the position and have not made a definite appointment at this time. We have been rather insistent that the position be given to Mr. Hanna, but I hope our letters have led you to know that we would welcome any well qualified candidate.

The situation on the field is as follows: - Dr. Fenn and Mr. Jones are leaving on furlough about the middle of June, leaving in the department Mr. Oliver Caldwell, Misses Turner, Ward and Arms. We have engaged Mr. Morris Caldwell to join us next fall, and must have one additional professor by August 30th. Dr. Fenn feels very disappointed and uneasy over the department as he cannot assign definite work until he knows the qualifications of the new professor. Is he well qualified for advance work - or is he the type to do the freshmen work, etc. etc. We wrote you early in the year in order to avoid this particular problem, but it seems to have piled up on us in spite of every precaution on the field. We have a very promising candidate in China, who would be able to come to us for one year. We have not sent him a final reply, as we waited to know the decision of the Presbyterian Board. Our first reaction on Saturday morning was to tell the China applicant that the post was filled, but after careful consideration, we have decided to send this letter by the China Clipper and to ask you to furnish us with definite facts to reach here not later than the 15th.

In case the Presbyterian Board has not found a man who is well qualified for this position and there is some doubt about him, we would prefer to engage this temporary person for next year and allow sufficient time to find the right person for the vacancy. We would expect the Presbyterian Board to pay us the equivalent of the vacancy until it was filled - otherwise we would have no money to pay for the field appointee. I am sure you will agree with us that it is of great importance to have only the highest trained men for positions in the University these days.

Will you please cable us immediately upon receipt of this letter; - advising us definitely the name of the Presbyterian appointee; advising also whether he is married or single (we must know about housing arrangements and should make decisions not later than June 15th) and, in case no person is available as yet and the Presbyterian Board is uncertain about their appointment, advise us definitely to proceed to engage a man temporarily on the field, thus allowing the Presbyterian Board to have time to find the best possible person. Dr. Fenn will be in America next year and can assist the Board to find the person for this position. Please do not fail to send the cable as we shall be holding decisions on three things - (1) final word to the applicant in China, (2) definite assignment of work for the staff of the English Department, and (3) assignment of houses and residences for next year. We shall open the new year on August 30th so hope the new person will be here by that date.

Sincerely yours, *W. G. Chen*

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